



Letter of Intent

September 1, 2021

Re: KEV Group, *SchoolCash Online* for Student Fees

To: Parents/Guardians

Our School District has engaged the services of KEV Group, a company offering a web-based software solution, *SchoolCash Online* which includes several modules designed to meet the financial needs of K-12 public education schools. With Ministerial mandates for improvement and recommendations from our external auditors, School District No. 73 is looking to using a digital product, to manage our school fees and accounting. The intention is to replace/reduce the use of cash and the use of the historic accounting system in our schools.

As a result, the School District's Finance Department and schools have been working with *SchoolCash Online* to implement a digital system connecting parents and students. This system provides an easy method of paying your child's school fees for courses, field trips, sports teams, clubs and many other student activities anytime, anywhere in a safe and secure web-based environment.

While recognizing the benefits of this payment environment, you must also be aware of the potential impacts and risks of sharing digital information online and of the necessity to protect our students' personal information regardless of where it is stored or accessed. As a public body, we are subject to the *BC Freedom of Information and Protection of Privacy Act*. In accordance with this Act, we must at all time protect the privacy of students under our care.

We hope that you will see value in this fee payment tool for you and your child. If you choose to participate please complete the Electronic Registration Process through sd73.SchoolCashOnline.com. Your student's school administration will then provide further instructions on how to access the new system. If you have further questions, please do not hesitate to contact your school.

Sincerely,

School District No. 73 (Kamloops-Thompson)

Please note: Nothing in this document constitutes legal advice to any person. The comments and opinions expressed in this document are to help illustrate the content needed to complete a School/District PIA. This information does not constitute ERAC or OIPC approval of the initiative being consulted on or fetter the Commissioner's discretion should the initiative later be the subject of a complaint or investigation. It remains the responsibility of public bodies to ensure that they comply with their duties and obligations under applicable laws and are compliant with the Freedom and Protection of Privacy Act.