



SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

School District No.73
Kamloops-Thompson Board of Education's

2023-2024 GOVERNANCE FRAMEWORK AND WORK PLAN



KAMLOOPS-THOMPSON BOARD GOVERNANCE FRAMEWORK

The Board's governance direction is set by [Board policy](#), provincial, federal, and local legislation, standards and guidelines, the [2022-2027 District Strategic Plan](#), [Local Education Agreements](#), and [Aboriginal Education Enhancement Agreement](#).

Board Policy 2 sets key themes for governance direction:

<h3>Strategic Direction</h3>	<ul style="list-style-type: none">> The Board engaged with the community and from that process set five priorities in the 2022-2027 District Strategic Plan:<ul style="list-style-type: none">> Intellectual Development: Developing literacy and numeracy competencies, and achieving grade-to-grade transitions.> Human and Social Development: Feeling safe, welcome, connected to school and a sense of belonging.> Cultural and Identity Development: Developing a sense of personal and cultural identity.> Career Development: Graduating, transitioning to post-secondary, and exploring career pathways.> Systems Development: Allocating resources fairly, sustainably and equitably to achieve operational goals.
<h3>Political Advocacy & Influence</h3>	<ul style="list-style-type: none">> The Board set two political advocacy priorities for 2023-2024:<ul style="list-style-type: none">> Capital Advocacy through Community Partnerships and Engagement: To engage the community (staff, parents, partners, Indigenous rights holders) in feedback on capital projects; and to advocate for new schools, sites for schools, playgrounds, additions, and funding to build and maintain facilities.> Truth and Reconciliation and Human Rights Education: To learn from and participate with the Aboriginal Education Council in setting priorities for Aboriginal student success, and success of students who have historically not had the same life chances because of discrimination based on a protected human right-Indigenous identity, race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, age or lawful source of income of that person or class of persons.
<h3>Legislative Accountability & Fiduciary Duty</h3>	<ul style="list-style-type: none">> The Board is legislatively required to report on standards and policies and to adhere to practices that achieve them. The Board is to ensure financial viability and has a duty to report.
<h3>Community Engagement & Communications</h3>	<ul style="list-style-type: none">> The Board seeks community engagement through the IAP2 continuum on matters of importance related to governance priorities and policies, and to communicate about them.
<h3>Board Development</h3>	<ul style="list-style-type: none">> The Board assesses its progress annually and sets goals for continuous improvement and political advocacy.

KAMLOOPS-THOMPSON BOARD WORK PLAN 2023-2024

The Kamloops-Thompson Board governance framework sets the direction for the Board’s work plan that identifies reports, communications, and public engagements according to an annual monthly schedule of Board meetings.

Board advocacy is articulated on the website [here](#) and updated based on the priority and project.

SUMMER 2023

Theme: Preparation and Partnerships (Drought, Fires, Reports)

Community Engagement & Communications

- > TNRD: collaborated with TNRD to review water quality, partnership opportunities, and emergency services support.

Strategic Direction

- > Summer School: supported 422 students and 60 International students to continue academic programming and activities.
- > SD73 collaborated with the City of Kamloops to reduce irrigation water use proactively.

Political Advocacy & Influence

- > Minister Singh responded to the Board’s request for funding for the Aberdeen secondary site.
- > SD73 trustees are invited to serve on BC School Trustees Association committees (Comprehensive School Health Working Group, Indigenous governance, regional leadership).



AUGUST 2023

KEY DATES

- 27 Pride Parade
- 28 Regular Public Meeting



Theme: Student Results and Plans for 2023-2024

Community Engagement & Communications

- > Acknowledge Board and staff participation in the Pride Parade.
- > Review Pineview Valley Elementary School Community Engagement Committee Feedback and Draft Plans - Education Committee of the Whole (In-Camera).
- > Review Partnership possibilities and proposed contracts.
- > Review Employee Welcome Back letter.
- > Review Wildfire Response Committee Report.

Strategic Direction

- > Student results and proposed direction for all priorities, including systems development, leadership development, recruitment results, bus routes, facilities progress, property requests.

Political Advocacy & Influence

- > Review and approve letters to advance advocacy priorities.

Legislative Accountability & Fiduciary Duty

- > Review Health and Safety Results - water testing, radon testing.
- > Approve statutory right of way, additional capital upgrading.
- > Approve *Enhancing Student Learning Report* (District Learning Plan) and submit it to the Ministry of Education and Child Care.
- > Approve 2023-2024 exempt compensation and Trustee Remuneration.
- > Approve Operating Fund reserve balances report and Transfer to Local Capital.
- > Approve Accessibility Action Plan.
- > Review Superintendent's Monthly Report.

Board Development

- > Review Board committees and commitments, trustee calendar, trustee professional development opportunities.



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KEY DATES



- 4 Labour Day
- 5 First Day of School
- 7 Duchenne Awareness Day
- 8 Aboriginal Education Worker Orientation
- 9 Fetal Alcohol Spectrum Disorder (FASD) Awareness Month: International FASD Day (Red Shoes Rock)
- 17 Terry Fox Day (run)
- 17 Annual Howling Coyote Aboriginal Scholarship Fundraiser Golf Tournament
- 19 District Parent Advisory Council Meeting
- 19 OMRIE Indigenous Student Leadership Summit Meeting
- 20 Parent Engagement Session: Family Support Institute of BC (FSI)
- 21 Aboriginal Education Council
- 23 International Day of Sign Languages
- 25 Pro-D Day
- 25-29 Truth and Reconciliation Week
- 29 1701 Verification/Nominal Roll Verification
- 30 National Day for Truth and Reconciliation (District-wide - Board invitation)
- 30 (Sept 29 Recommended Orange Shirt Day)

Community Engagement & Communications

- > Acknowledge Terry Fox Run.
- > Acknowledge National Day of Truth and Reconciliation.
- > Review District Employee Engagement proposal for staff recognition (trustee representative).
- > Review Kamloops This Week article.
- > Review partner initiatives.

Strategic Direction

- > Review School Re-opening and Catchment Changes Committee report (trustee representative).
- > Review Governance Framework and Board Work Plan.
- > Review Child Care Report, Feeding Futures Report, Preliminary Enrolment.

Political Advocacy & Influence

- > Review plan for National Day for Truth and Reconciliation.
- > Review responses to advocacy letters and emerging advocacy items.

Legislative Accountability & Fiduciary Duty

- > Approve the Audited Financial Statements for the previous school year for September 30 submission.
- > Approval of the Financial Statement Discussion and Analysis Report.
- > Approve the Executive Compensation Report.
- > Approve the Statement of Financial Information (SOFI) report for submission to Ministry of Education and Child Care.
- > School Learning Plans.
- > Review Superintendent's Monthly Report.

Board Development

- > Review board workshop agenda (Board evaluation, Board framework and workplan, trustee remuneration, trustee code of conduct, education foundation).

OCTOBER 2023

KEY DATES



- 2 Truth & Reconciliation Stat Holiday
- 5 World Teachers' Day
- 8-14 Fire Prevention Week
- 9 Thanksgiving
- 10 World Mental Health Day
- 11 Parent Engagement Session: Social Media Awareness
- 12 Aboriginal Education Lead Session 1
- 13 Early Learning & Childcare Summit
- 12-14 McQueen Lake Forestry and Environmental Camp (TNT Event)
- 16 Dictionary Day
- 16-22 Bus Safety Week
- 17 District Parent Advisory Council Meeting
- 17 Parents as Career and Education Coaches
- 19 Discover Day: Community Impact - Careers in Nonprofits
- 19 Aboriginal Education Council
- 20 District ProD
- 23-27 National Media Literacy Week
- 25 Girls Exploring Trades and Technology
- 27 Discover Day: Discover the Law
- 26-27 BC K-12 Anti-Racism Summit
- 31 Halloween

Theme: Planning for Continuous Improvement

Community Engagement & Communications

- > Recognize World Teachers' Day and review communication.
- > Board members attend dinner with Seven First Nations and Métis Nation - Oct. 19, 2023.
- > Review Remembrance Day Celebrations schedule.
- > Review United Way Employee Message.
- > Review Kamloops This Week article.
- > Acknowledge Bus Safety Week.
- > Review Good News.

Strategic Direction

- > Review Student enrollment report.
- > Review District Employee Engagement Report.

Political Advocacy & Influence

- > Board members attend dinner with Seven First Nations and Métis Nation.

Legislative Accountability & Fiduciary Duty

- > Review Pineview Valley Progress Report.
- > Review Quarterly Financial Report.
- > Approve 2023-2024 Budget changes (Based on Sept. enrolment).

Board Development

- > Review Board workshop and public engagement events. Board workshops is scheduled for Oct. 21-22.

NOVEMBER 2023

KEY DATES



- 1-30** National Career Development Month
- 1** National Take Our Kids to Work Day (Grade 9 Students)
- 6** Inaugural Board Meeting
- 8** Indigenous Veterans Day
- 11** Remembrance Day
- 13** Stat Holiday
- 16** Louis Riel Day
- 17** Feed BC Indigenous Cultural Safety Session
- TBA** Aboriginal Student Transitions to Post-Secondary TRU Day
- 21** District Parent Advisory Council Meeting
- 22** Aboriginal Education Session 2
- 25** Holodomor Memorial Day
- November 30 - December 2** First Nations Education Steering Committee Annual Conference

Theme: Budget, Selection of Chair/Vice-Chair, Communications

Community Engagement & Communications

- > Acknowledge the start of the United Way campaign. (Campaign typically starts Nov. 15 - Dec. 15).
- > Acknowledge National Career Development Month.
- > Acknowledge Take Our Kids to Work Day.
- > Board members attend Remembrance Day ceremonies.
- > Review Winter/Board appreciation, United Way messages.
- > Review Kamloops This Week article (Nov. and Dec.)

Strategic Direction

- > Review School Re-opening and Catchment Changes Committee Report.
- > Review Career Development Report.
- > Review Class Size and Composition Report.
- > Review Community LINK Report.
- > Review TRU Partnership Report (committee, research, grants, course work, student teachers).

Political Advocacy & Influence

- > Attend BC Public School Employers' Association Fall Symposium.

Board Development

- > Review Board committees and commitments, trustee calendar, trustee professional development opportunities.



DECEMBER 2023

KEY DATES



- 1-31** Universal Human Rights Month

Preparing for Schools of Choice Registration and Kindergarten Open House
- 3** International Day of People with Disabilities
- 4** District ProD
- 5** International Volunteer Day
- 6** National Day of Remembrance and Action on Violence Against Women
- 7** Discover Day: Day in Engineering
- 8** Pansexual Pride Day
- 10** Human Rights Day
- 14** Aboriginal Education Council
- 15** Feed BC Indigenous Cultural Safety Session
- 19** District Parent Advisory Council Meeting

Theme: Celebrating Schools and Community Partnerships

Community Engagement & Communications

- > Acknowledge employees and send board appreciation message to all employees.
- > Acknowledge Good News.
- > Support communication regarding programming for schools of choice registration.

Strategic Direction

- > Celebration of the Kamloops Choirs.
- > Review Mid-year Family of Schools.
- > Review OWL Award Report.
- > Review School Completion Report.
- > Review Annual Aboriginal Report.

Political Advocacy & Influence

- > Attend BC School Trustee Association (BCSTA) Trustee Academy, BCSTA Provincial Council.
- > Review planned meetings with municipalities, MLAs, TRU.

Legislative Accountability & Fiduciary Duty

- > Review health and safety reports, if available.

Board Development

- > Board committees and commitments, trustee calendar, trustee professional development opportunities.



JANUARY 2024

KEY DATES



- 1-31 Tamil Heritage Month
- 1 Kwanzaa ends
- TBA Kindergarten Open Houses
- 4 National Ribbon Skirt Day
- 4 World Braille Day
- 8 First Day of Classes
- 11 District Career Programs
Parent Information Night
- TBA Aboriginal Education
Transitions to Post Secondary
Day
- 15 Black Excellence Day
- 15 Martin Luther King Day
- 16 District Parent Advisory
Council Meeting
- 17 Kids Inventors' Day
- 19 Feed BC Indigenous Cultural
Safety Session
- 24 International Day of Education
- 25 Aboriginal Education School
Lead Session 3
- 26 Let's Talk Day
- 27 Family Literacy Day
- 27 Champions International
Holocaust Remembrance Day

Theme: Kindergarten Registration and Provincial Motions

Community Engagement & Communications

- > Request public input for the upcoming year's budget.
- > Review Kamloops This Week article.

Strategic Direction

- > Review Feeding Futures Progress Report.
- > Review Equity, Inclusion, Diversity Report.
- > Review Anti-racism Report.
- > Review District Student Advisory Council Report.

Political Advocacy & Influence

- > Represent the board at BC Public School Employers' Association AGM.
- > Prepare submission of motions to BC School Trustees Association AGM.
- > Send invitations to MLAs to review advocacy priorities and review meeting materials.

Legislative Accountability & Fiduciary Duty

- > Review International student fees.
- > Review plan for school calendar feedback.
- > Review plan for budget consultation.
- > Review Accessibility Act Committee Report.
- > Review Pineview Valley Progress Report.
- > Review updated ministry operating grant and draft 2022/2023 amended budget, quarterly financial report, Student and Family Affordability Fund, Feeding Futures Reports.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.



SCHOOL DISTRICT NO. 73
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FEBRUARY 2024

KEY DATES



- 1 World Read Aloud Day
- 1-29 Black History Month
- 2 District ProD
- 2-11 Carnival (Quebec)
- 5-9 Kindergarten Registration Week
- 6 Safer Internet Day
- 10 Lunar New Year
- 15 National Flag Day
- 15 Aboriginal Education School Lead Session 4
- 17 National Random Acts of Kindness Day
- 19 Family Day
- 19 Heritage Day
- 19-23 Freedom to Read Week
- 20 District Parent Advisory Council Meeting
- 20 World Day of Social Justice
- 21 International Mother Language Day
- 22 Discover Day: Day in Health Care
- 24 Lantern Festival
- 28 Pink Shirt Day

Theme: Budget Consultation and Mid-Year Reviews

Community Engagement & Communications

- > Recognize International Mother Language Day.
- > Recognize Pink Shirt Day - anti-bullying.
- > Acknowledge Good News.
- > Prepare for TRU and SD73 Board dinner.

Strategic Direction

- > Review Human Resources Report, Occupational Health and Safety Report, and Annual Employee and Family Assistance Program Report.
- > Review Early Learning and Child Care Report.
- > Review District Employee Engagement Report.

Political Advocacy & Influence

- > Represent board at BC School Trustees Association Provincial Council meeting.
- > Review BC School Trustees Association motions to propose – provincial direction.

Legislative Accountability & Fiduciary Duty

- > Approve the amended annual budget and bylaw for submission to the Ministry of Education and Child Care.
- > Approve Preliminary 2024-2025 Annual Facilities Grant Spending Plan.
- > Approve 2024-2025 Trustee Remuneration.
- > Approve Long Range Facility Plan Report.

Board Development

- > Review and refine – Board goals for the coming school year.
- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.



MARCH 2024

KEY DATES



- 6 Industry Trades Career Fair
- 7 Discover Day: Rocky Mountaineer
- 8 International Women's Day
- 10 Ramadan Begins - Islam
- 16-21 RCMP Youth Academy
- 17 St. Patrick's Day
- 20 Francophonie Day
- 21 International Day for the Elimination of Racial Discrimination
- 21 World Poetry Day
- 22 World Water Day
- 25 Holi Festival
- 26 Purple Day (Epilepsy)
- 29 Good Friday
- 31 International Transgender Day of Visibility

Theme: Mid-Year Feedback and Budget Review, Calendar Approval

Community Engagement & Communications

- > Attend RCMP Youth Academy.
- > Review Kamloops This Week article.
- > Review Communication Report.

Strategic Direction

- > Review Mid-year Reviews of School Learning Plans Report.
- > School Re-openings and Catchment Change Committee.
- > Review Feeding Futures Progress Report.
- > Review Provincial Online School Progress Report.

Legislative Accountability & Fiduciary Duty

- > Review School Calendar Feedback.
- > Review results of budget consultation.
- > Review Student and Family Affordability Fund Report.
- > Review Pineview Valley Progress Report.
- > Review Superintendent's Report.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.



APRIL 2024

KEY DATES



- 1-30** National Poetry Month
- 1-30** Sexual Assault Awareness Month
- 1-30** Sikh Heritage Month
- 1** Easter Monday
- 2** World Autism Awareness Day
- 3** Cariboo-Mainline Regional Science Fair
- 5** Day of Suwewtwecw
- 6** Budget Consultation Meeting
- 9-10** Eid al-Fitr
- 10** National Youth and AIDS Awareness Day
- 10** International Day of Pink
- 10-13** Heavy Metal Rocks (TNT Event)
- 13** Vaisakhi
- 16** District Parent Advisory Council Meeting
- 15-21** Canada Book Week
- 17-20** Jr. Fire Crew Workshop
- 20** Battle of the Books (Zones)
- 22** District ProD
- 22** Earth Day
- 24** Administrative Professionals Day
- 25** Young Artists
- 26** Lesbian Visibility Day
- 27** Battle of the Books (District)
- 28** Young Authors' Conference
- 28** National Day of Mourning

April 29 - May 5
Golden Week in Japan

Theme: Budget and Staffing Process

Community Engagement & Communications

- > Review 2024 Commencement Schedule.
- > Review Kamloops This Week article.
- > Heavy Metal Rocks Event (Trades and Transitions).

Strategic Direction

- > Review CommunityLINK Report.
- > Respond to the Ministry of Education and Child Care's Capital Response Letter.

Political Advocacy & Influence

- > Budget consultation and community engagement.
- > Review City of Kamloops and Kamloops-Thompson Board Materials.

Legislative Accountability & Fiduciary Duty

- > Approve secondary school fees.
- > Approve school calendar.
- > Approve Out of Province field trips.
- > Review Accessibility Act Committee Report.
- > Review Superintendent's Report.
- > Review Draft 2024-2025 Budget and staffing implications.
- > Review Quarterly Financial Report.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.

MAY 2024

KEY DATES



- 1-31 Asian Heritage Awareness Month
- 1-31 Speech and Hearing Awareness Month
- 1 Principals' and Vice-Principals' Day
- 3 World Press Freedom Day
- 1-6 Employees' Mental Health and Safety Week
- 4-5 BC Heritage Fair
- 5 Cinco de Mayo
- 5 National Day of Awareness for Missing and Murdered Indigenous Women, Girls, LGBTQ2S+ People (Red Dress Day)
- 8 Girls Explore Trades and Technology (TNT Event)
- 10 Girls Explore Fire Rescue (TNT Event)
- 11 Moosehide Campaign Day
- TBA OMRIE Indigenous Student Leadership Summit
- 15 International Family Day
- 17 International Day Against Homophobia and Transphobia
- 17 District ProD
- 20 Victoria Day
- 22 Harvey Milk Day
- 24 Pansexual Visibility Day
- TBA Indigenous Families Gathering
- May 28 - June 3**
"AccessAbility Week"
- 31 Battle Reboot

Theme: Capital Plan and Preparing for 2024-2025

Community Engagement & Communications

- > Host District Long Service Employee and Retiree Recognition Event.
- > Board members attend commencements.
- > Review Kamloops This Week article.

Strategic Direction

- > Review School Re-openings and Catchment Change Committee Report.
- > Review Accessibility Committee Report.
- > Review District Employee Engagement Committee Report.
- > Review District Powwow and Cultural Events Report.
- > Review District Student Advisory Council Report.

Political Advocacy & Influence

- > Review advocacy letters, motions, and consider next items for board advocacy, and board work plan.

Legislative Accountability & Fiduciary Duty

- > Approve Draft Annual Budget 2024-2025 *Embargoed*.
- > Approve Quarterly Financial Report and year end financial projections.
- > Review Pineview Valley Progress Report.
- > Review Pineview Valley Tender Process Results.
- > Review Superintendent's Report.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.

JUNE 2024

KEY DATES



- 1-30** National Indigenous History Month
- 1-30** Italian Heritage Month
- 1-30** Portuguese Heritage Month
- 1-30** Filipino Heritage Month
- 1-30** Gay and Lesbian Pride Month
- 1-30** Deaf-blind Awareness Month
- 3** Aboriginal Graduation
- TBA** District Powwow
- 12** World Day Against Child Labour
- 16** Guru Arjan Martyrdom
- 18** District Parent Advisory Council Meeting
- 18** Autistic Pride Day
- 20** Coach Recognition
- 20** World Refugee's Day
- 20** Wellness Summit
- 21** Kamloops Thompson Teachers' Association Retirement Banquet
- 21** National Indigenous Peoples Day
- 24** Saint-Jean-Baptiste Day
- 27** Canadian Multicultural Day
- 27** Last Day of Classes
- 28** Administrative Day (for schools)
- JULY 4** Kamloops-Thompson Principals/Vice Principals Association Retirement

Theme: Celebrating Student and Staff Success, Review Governance Progress

Community Engagement & Communications

- > Board members attend commencements and award ceremonies.
- > Board members attend Kamloops Thompson Teachers' Association and Kamloops-Thompson Principals/Vice Principals Association retirement celebrations and recognition events.
- > Board members attend District Powwow.
- > Recognize OWL Award recipients.
- > Review Kamloops This Week article.

Strategic Direction

- > Review Anaphylaxis Report.
- > Review Foundation Skills Assessment Report.
- > Review Leadership Development Report.
- > Review Maintenance of Order Report.
- > Review Safe Grad BC Lottery Corporation Funds Report.
- > Review International Student Program Report.

Legislative Accountability & Fiduciary Duty

- > Approve the five-year capital plan for submission to the Ministry of Education and Child Care.
- > Approve Early Closure Dates 2023-2024.
- > Review Feeding Futures Special Purpose Budget and Minor Capital Progress.
- > Approve Annual Trustee 2024-2025 Remuneration.
- > Review Final 2024-2025 Annual Facilities Grant Spending Plan.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.