



SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

School District No.73
Kamloops-Thompson Board of Education's

2024-2025 GOVERNANCE FRAMEWORK AND WORK PLAN



KAMLOOPS-THOMPSON BOARD GOVERNANCE FRAMEWORK

The Board's governance direction is set by [Board policy](#), provincial, federal, and local legislation, standards and guidelines, the [2022-2027 District Strategic Plan](#), [Local Education Agreements](#), and [Aboriginal Education Enhancement Agreement](#).

Board Policy 2 sets key themes for governance direction:

Strategic Direction

- > The Board engaged with the community and from that process set five priorities in the 2022-2027 District Strategic Plan:
 - > **Intellectual Development:** Developing literacy and numeracy competencies, and achieving grade-to-grade transitions.
 - > **Human and Social Development:** Feeling safe, welcome, connected to school and a sense of belonging.
 - > **Cultural and Identity Development:** Developing a sense of personal and cultural identity.
 - > **Career Development:** Graduating, transitioning to post-secondary, and exploring career pathways.
 - > **Systems Development:** Allocating resources fairly, sustainably, and equitably to achieve operational goals.

Political Advocacy & Influence

- > The Board set three advocacy priorities for 2024-2025:
 - > **Capital Advocacy through Community Engagement:** To engage the community (staff, parents, partners, Indigenous Rights holders) in feedback on capital projects and to advocate for new schools, sites for schools, playgrounds, additions, and funding to build and maintain facilities.
 - > **Truth and Reconciliation:** To learn from and participate with the Aboriginal Education Council in setting priorities for Aboriginal student success, and success of Aboriginal students who have historically not had the same life chances because of discrimination based on a [protected human right](#).
 - > **Human Rights Education:** To learn from and participate with students and District student advisory groups to ensure success of students who have historically not had the same life chances because of discrimination based on a [protected human right](#).

Legislative Accountability & Fiduciary Duty

- > The Board is legislatively required to report on standards and policies and to adhere to practices that achieve them. The Board is to ensure financial viability and has a duty to report.

Community Engagement & Communications

- > The Board seeks community engagement through the IAP2 continuum on matters of importance related to governance priorities and policies, and to communicate about them.

Board Development

- > The Board assesses its progress annually and sets goals for continuous improvement and political advocacy.

KAMLOOPS-THOMPSON BOARD WORK PLAN 2024-2025

The Kamloops-Thompson Board governance plan sets the direction for the Board's work plan that identifies reports, communications, and public engagements according to an annual monthly schedule of Board meetings. Board advocacy is articulated on the website [here](#) and updated based on the priority and project.

SUMMER 2024

Theme: Preparation, Advocacy, and Partnerships (Wildfire and Community Response)

Community Engagement & Communications

- > Collaborated with TNRD to offer wildfires evacuation support.
- > Responded to correspondence from the Métis Nation BC.

Strategic Direction

- > Summer School: supported over 500 summer students, including International Students, to continue academic programming and activities.
- > Collaborated with the City of Kamloops, Thompson-Nicola Regional District, and provincial ministries to monitor and support needs of the community (e.g., water use and limits, testing of water, radon mitigation).

Political Advocacy & Influence

- > The Kamloops-Thompson Board brought forward two resolutions, which were passed at 2024 BCSTA AGM:
- > THAT BCSTA advocates for the Ministry of Education and Child Care to provide new funding to make existing playgrounds accessible for all children with standard equipment identified in collaboration with District accessibility committees and provincial associations and funding for maintaining aging portables.
- > THAT BCSTA advocates to the Ministry of Education and Child Care for districts that have relied on portables (that are now aging) to manage enrolment growth be provided with additional maintenance funding to support the aging portables. Advocacy for supporting the costs of portables had been passed the previous year.
- > Trustees continue to serve on BCSTA committees (Comprehensive School Health Working Group, Indigenous governance, regional leadership).



AUGUST 2024

KEY DATES

- 25 Pride Parade
- 26 Regular Public Meeting
- 31 International Overdose Awareness Day



Theme: Student Results and Plans for 2024-2025

Community Engagement & Communications

- > Acknowledge Board and staff participation in the Pride Parade.
- > Review Employee Welcome Back letter.
- > Review Wildfire Response Report.
- > Review Castanet article timeline.
- > Review plans for community engagement for capital projects and trustee representation.
- > Prepare for Parkcrest Opening and George Hilliard Re-opening.

Strategic Direction

- > Review proposed direction for all priorities (systems development, leadership development, recruitment results-appointments and plans for recruitment, bus routes, facilities progress, property requests, grant funding).

Political Advocacy & Influence

- > Review and approve letters to advance advocacy priorities.
- > Review trustee inquiries and correspondence.

Legislative Accountability & Fiduciary Duty

- > Review Health & Safety Reports (water testing, radon testing).
- > Review Ombudsperson Report.
- > Approve *Enhancing Student Learning Report* (District Learning Plan) and submit it to the Ministry of Education and Child Care.
- > Approve 2024-2025 Exempt Compensation Report.
- > Approve Operating Fund Reserve Balances Report and Transfer to Local Capital.
- > Review consent agenda items, minutes, and correspondence.
- > Review Superintendent's Monthly Report.

Board Development

- > Review Board committees and commitments, trustee calendar, trustee professional development opportunities, 2024-2025 growth plan, and advocacy priorities.
- > Review board workshop agenda and dates.



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KEY DATES



2	Labour Day
3	First Day of School
6	Aboriginal Education Worker Orientation
7	Duchenne Awareness Day
9	Fetal Alcohol Spectrum Disorder (FASD) Awareness Month: International FASD Day (Red Shoes Rock)
10	World Suicide Prevention Day
15	Terry Fox Day (run)
17	District Parent Advisory Council Meeting
18	Aboriginal Education Council
22	Annual Howling Coyote Aboriginal Scholarship Fundraiser Golf Tournament
22-28	Gender Equity Week
23	International Day of Sign Languages
23	Pro-D Day
23	Welcome Back Wellness Fair
23-27	Truth and Reconciliation Week
26	Welcome Back Diversity Picnic
26	Parent Engagement Session: Empowering Parents
27	1701 Verification/Nominal Roll Verification due from school
27	Recommended Orange Shirt Day in schools
30	National Day for Truth and Reconciliation

Community Engagement & Communications

- > Acknowledge Terry Fox Run, National Day of Truth and Reconciliation
- > Review District Employee Engagement proposal for staff recognition (trustee representative).
- > Review Personal Digital Device Survey feedback and plan, Employee Engagement Survey feedback and plan.
- > Review partner initiatives.
- > Review Castanet article (September).

Strategic Direction

- > Review Blue River Elementary School Promotion and Results.
- > Review Governance Framework and Board Work Plan.
- > Review Feeding Futures Report.
- > Review Preliminary Enrolment.
- > Review Anti-racism Action Plan.
- > Review Accessibility Report.

Political Advocacy & Influence

- > Review plan for National Day for Truth and Reconciliation.
- > Review responses to advocacy letters and emerging advocacy items.

Legislative Accountability & Fiduciary Duty

- > Approve the Audited Financial Statements for the previous school year for September 30 submission.
- > Approval of the Financial Statement Discussion and Analysis Report.
- > Approve additions to School Staffing.
- > Approve 2024-2025 Executive Compensation Report.
- > Approve School Learning Plans.
- > Review Superintendent's Monthly Report.

Board Development

- > Review Board workshop and public engagement events.

OCTOBER 2024

KEY DATES



- 1-31** LGBTQ History Month, Women's History Month, German Heritage Month, Canadian Islamic History Month
- 3-5** McQueen Lake Forestry and Environmental Camp (TNT Event)
- 4** 1701 Verification/Nominal Roll Verification Signed
- 5** World Teachers' Day
- 6-12** Fire Prevention Week
- 8** Parent Engagement Session: Technology, Sleep and Children
- 10** Aboriginal Education Council
- 10** World Mental Health Day
- 11** International Day of the Girl
- 11** Aboriginal Education Lead Session 1
- 14** Thanksgiving
- 15** District Parent Advisory Council Meeting
- 16** National Dictionary Day
- 17** Discover Day: Community Impact - Careers in Nonprofits
- 21** National Library Day
- 21-25** Bus Safety Week
- 21-25** National Media Literacy Week
- 22** Parents as Career and Education Coaches
- 25** District ProD
- 31** Halloween

Theme: Planning for Continuous Improvement

Community Engagement & Communications

- > Recognize World Teachers' Day and review communication.
- > Review United Way Plan Employee Message.
- > Review Castanet article (October).
- > Acknowledge Bus Safety Week.
- > Review Good News.
- > Review Communications Plan.

Strategic Direction

- > Review Student Enrolment Report.
- > Review District Employee Engagement Report.
- > Review Child Care Facilities and Programming Plan Report.

Legislative Accountability & Fiduciary Duty

- > Approve the Statement of Financial Information (SOFI) report for submission to the Ministry of Education and Child Care.
- > Review KTPVPA Contract.
- > Review Bill 40 implications and plan for consultation.
- > Review Sníne Elementary Progress Report (construction progress).
- > Review Quarterly Financial Report.
- > Review and approve 2024-2025 Budget Changes (Based on September enrolment).

Board Development

- > Review Board workshop and public engagement events.

NOVEMBER 2024

Theme: Budget, Selection of Chair/Vice-Chair, Communications

KEY DATES



Oct. 30 - Nov. 1
Diwali

- 1-30 National Career Development Month
- 4 Inaugural Board Meeting
- 6 National Take Our Kids to Work Day (Grade 9 Students)
- 8 Indigenous Veterans Day
- 11 Remembrance Day
- 13 World Kindness Day
- 15 Discover Day: Discover the Law
- 16 Louis Riel Day
- 19 Aboriginal Student Transitions to Post-Secondary TRU Day
- 19 District Parent Advisory Council Meeting
- 20 Transgender Day of Remembrance
- 20 Aboriginal Education Council
- 20 Girls Exploring Trades and Technology
- 23 Holodomor Memorial Day
- 25 International Day for the Elimination of Violence Against Women
- 25-29 Canada History Week
- 25-29 Career Week in BC
- 27 District Careers Program Parent Information Night
- TBA Parent Engagement Session

Community Engagement & Communications

- > Acknowledge the start of the United Way campaign (Oct. 15-Dec. 20).
- > Acknowledge National Career Development Month and Take Our Kids to Work Day.
- > Acknowledge Indigenous Veterans Day.
- > Review Remembrance Day Celebrations schedule.
- > Board members attend Remembrance Day ceremonies.
- > Review Good News.
- > Review Winter/Board appreciation, United Way messages.
- > Review Castanet article (November and December).

Strategic Direction

- > Review Career Development Report.
- > Review District Employee Engagement Committee Report.
- > Review Anti-racism Action Plan Progress.
- > Review Sníne Elementary Community Engagement Report.
- > Review OWL Award Report.
- > Review Annual Aboriginal Education Report.
- > Review Class Size and Composition Report.
- > Review CommunityLINK Report.
- > Review TRU Partnership Report (committee, research, grants, course work, student teachers).

Political Advocacy & Influence

- > Attend BCSPEA Fall Symposium.

Legislative Accountability & Fiduciary Duty

- > Review Superintendent's Report.
- > Approve Chair, Vice Chair, committee and liaison school representatives.
- > Review Legacy Grant approvals.

Board Development

- > Review Board committees and commitments, trustee calendar, trustee professional development opportunities.



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DECEMBER 2024

KEY DATES



- 1-31** Universal Human Rights Month
- 2** District ProD
- 3** International Day of People with Disabilities
- 4** Aboriginal Education Lead Session 2
- 5** International Volunteer Day
- 6** National Day of Remembrance and Action on Violence Against Women
- 6** Discover Day: Day in Engineering
- 8** Pansexual Pride Day
- 10** International Human Rights Day
- 12-14** FNEESC Annual Conference
- 21** Winter Solstice
- 25** Christmas

- Dec. 25 - Jan. 2**
Hanukkah

- Dec. 26 - Jan. 1**
Kwanzaa

Theme: Celebrating Schools and Community Partnerships

Community Engagement & Communications

- > Acknowledge employees and send board appreciation messages to all employees.
- > Support communication regarding programming for school of choice registration.
- > Review Good News.

Strategic Direction

- > Celebration of the Kamloops Choirs.

Political Advocacy & Influence

- > Attend BCSTA Trustee Academy, BCSTA Provincial Council.
- > Review planned meetings with municipalities, MLAs, TRU.

Legislative Accountability & Fiduciary Duty

- > Review Student and Family Affordability Fund.
- > Review health and safety reports, if available.
- > Review Superintendent's Report.

Board Development

- > Board committees and commitments, trustee calendar, trustee professional development opportunities.



JANUARY 2025

KEY DATES



1-31	Tamil Heritage Month
4	National Ribbon Skirt Day
4	World Braille Day
6	First Day of Classes
15	Black Excellence Day/Martin Luther King Day
15	Schools of Choice Information Night (Kindergarten)
16	Aboriginal Education Council
17	Kids Inventors' Day
20-24	Kindergarten Registration (Schools of Choice)
21	District Parent Advisory Council Meeting
24	International Day of Education
27	Family Literacy Day
27	International Holocaust Remembrance Day
29	Lunar New Year
29	Kindergarten Information Night
TBA	Let's Talk Day
TBA	Parent Engagement Session

Theme: Kindergarten Registration and Provincial Motions

Community Engagement & Communications

- > Request public input for the upcoming year's budget.
- > Review Castanet article (January).
- > Review Sníne Elementary Community Engagement Report.
- > Review United Way results.
- > Review partnerships and business company results.
- > Review Good News.

Strategic Direction

- > Review Health and Safety Results (radon).
- > Review BC Adolescent Health Survey Results.
- > Review District Employee Engagement Committee Report.
- > Review School Completion Report.
- > Review Anti-racism Progress Report.
- > Review Equity, Inclusion, Diversity Report.
- > Review District Student Advisory Council Report.

Political Advocacy & Influence

- > Represent the board at BCPSEA AGM.
- > Prepare submission of motions to BCSTA AGM.
- > Send invitations to MLAs to review advocacy priorities and review meeting materials.

Legislative Accountability & Fiduciary Duty

- > Approve International student fees.
- > Review plan for school calendar feedback.
- > Review plan for budget consultation.
- > Review benefits.
- > Review updated ministry operating grant and special purposes.
- > Review Quarterly Financial Report.
- > Review Superintendent's Report.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.
- > Review Board Workshop and Professional Growth Plan Goals and progress.



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FEBRUARY 2025

Theme: Budget Consultation and Mid-Year Reviews

KEY DATES



- 1-28** Black History Month
- 3-7** Kindergarten Registration (Catchment Schools)
- 5** Aboriginal Education School Lead Session 3
- 7** World Read Aloud Day
- 7** District ProD
- 7-16** Carnival (Quebec)
- 11** Safer Internet Day
- 12** Lantern Festival
- 14** Young Authors: For the Love of Writing Virtual Conference
- 15** National Flag Day
- 17** National Random Acts of Kindness Day
- 17** Family Day
- 17** Heritage Day
- 18** District Parent Advisory Council Meeting
- 19** Aboriginal Education Council
- 19** Girls Exploring Trades and Technology
- 20** World Day of Social Justice
- 21** International Mother Language Day
- 21** Discover Day: Day in Health Care
- Feb. 23 - Mar. 1** Freedom to Read Week
- 26** Pink Shirt Day
- 27** Discover Day: Rocky Mountaineer
- 28** Ramadan begins - Islam
- TBA** Parent Engagement Session

Community Engagement & Communications

- > Recognize Black History Month.
- > Recognize Pink Shirt Day - anti-bullying.
- > Review Castanet article (February).
- > Prepare for TRU and SD73 Board dinner, and plans for other partnership meetings (City Council - Feb. 12, TRU - TBC).
- > Review Good News.

Strategic Direction

- > Review Human Resources Annual Report.
- > Review District Employee Engagement Committee Report.
- > Review OWL Committee Report.
- > Review Early Learning and Child Care Report.
- > Review Ministry Feedback on the District Learning Plan.

Political Advocacy & Influence

- > Represent board at BCSTA Provincial Council meeting.
- > Review BCSTA motions to propose – provincial direction.

Legislative Accountability & Fiduciary Duty

- > Approve the 2024-2025 amended annual budget and bylaw for submission to the Ministry of Education and Child Care.
- > Approve Preliminary 2025-2026 Annual Facilities Grant Spending Plan.
- > Review 2025 Long Range Facility Plan Report (will include child care facility plan).
- > Approve field trips.
- > Review Accessibility Act Committee Report.
- > Review Superintendent's Report.

Board Development

- > Review and refine – Board goals for the coming school year.
- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.

MARCH 2025

KEY DATES



- 1-31** Irish Heritage Month, Greek Heritage Month
- 5** Aboriginal Education School Lead Session 4
- 8** International Women's Day
- 14** Holi Festival
- 15-20** RCMP Youth Academy
- 17-28** Spring Break
- 17** St. Patrick's Day
- 20** Francophonie Day
- 21** International Day for the Elimination of Racial Discrimination
- 21** World Poetry Day
- 22** World Water Day
- 26** Purple Day (Supporting Epilepsy)
- 30-31** Eid al-Fitr
- 31** International Transgender Day of Visibility
- TBA** Parent Engagement Session

Theme: Mid-Year Feedback and Budget Review, Calendar Approval

Community Engagement & Communications

- > Attend RCMP Youth Academy.
- > Review Castanet article (March).
- > Review Communication Report.
- > Prepare for Day of Suwentwécw.

Strategic Direction

- > Review District Employee Engagement Committee Report.
- > Review Employee Benefits Review.
- > Review Mid-year Reviews of School Learning Plans Report.
- > Prepare Capital Response Letter.
- > Review Batchelor Heights Community Engagement Plan.
- > Review Feeding Futures Progress Report.

Political Advocacy & Influence

- > Board members attend dinner with Seven First Nations and Métis Nation (Date TBC).

Legislative Accountability & Fiduciary Duty

- > Review School Calendar Feedback.
- > Approve School Calendar.
- > Review Student and Family Affordability Fund Report.
- > Review Sníne Elementary Progress Report.
- > Review Draft 2025-2026 Budget and staffing implications.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.



APRIL 2025

KEY DATES



- 1-30** National Poetry Month, Sexual Assault Awareness Month, Sikh Heritage Month
- 1** Cariboo-Mainline Regional Science Fair
- 2** World Autism Awareness Day
- 7** Day of Suwentwécw
- 9** Budget Consultation Meeting
- 9** International Day of Pink
- 9** Aboriginal Education Council
- 9-12** Heavy Metal Rocks (TNT Event)
- 10** National Youth and AIDS Awareness Day
- 10** Battle of the Books (Zones)
- 13-19** Holy Week
- 14** Vaisakhi
- 15** District Parent Advisory Council Meeting
- 15-21** Canada Book Week
- 18** Good Friday
- 21** Easter Monday
- 22** Earth Day
- 23** Administrative Professionals Day
- 23** Yom Hashoah
- 23-26** Jr. Fire Crew Workshop
- 24** Battle of the Books (District)
- 26** Lesbian Visibility Day
- 28** District ProD
- 28** National Day of Mourning
- April 29 - May 5** Golden Week in Japan
- 29-30** Young Artists
- TBA** Parent Engagement Session

Theme: Budget and Staffing Process

Community Engagement & Communications

- > Review 2025 Commencement Schedule.
- > Review Castanet article (April).
- > Attend Heavy Metal Rocks Event (Trades and Transitions).
- > Review Plan for Batchelor Heights Community Engagement.
- > Review Sníne Elementary School Community Engagement Committee Report.
- > Review Good News.

Strategic Direction

- > Review District Employee Engagement Report.
- > Review CommunityLINK Report.

Political Advocacy & Influence

- > Respond to the Ministry of Education and Child Care's Capital Response Letter.
- > Review Budget consultation and community engagement.
- > Review City of Kamloops and Kamloops-Thompson Board Materials.
- > Review Provincial Online Learning School Report.

Legislative Accountability & Fiduciary Duty

- > Approve Out of Province field trips (if there are requests).
- > Review Accessibility Committee Report.
- > Review Superintendent's Report.
- > Review Quarterly Financial Report.
- > Review Year End Projections.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.

MAY 2025

KEY DATES



- 1-31** Asian Heritage Awareness Month, Canadian Jewish Heritage Month, Speech and Hearing Awareness Month, Sexual Violence Prevention Month
- 1** Principals' and Vice-Principals' Day
- 1** Industry Trades Career Fair
- 1-6** Employees' Mental Health and Safety Week
- 2** Young Authors' Conference
- 3** World Press Freedom Day
- 5** Cinco de Mayo
- 5** Red Dress Day (Missing and Murdered Indigenous Women's Day)
- 5-10** North American Occupational Safety and Health Week
- 5-10** Mental Health Week
- 6** Teacher Appreciation Day
- 8** Girls Explore Fire Rescue (TNT Event)
- 8-9** BC Heritage Fair
- 14** Aboriginal Education Council
- 15** International Day of Families
- 16** District ProD
- 16** Moosehide Campaign Day
- 17** International Day Against Homophobia and Transphobia
- 19** Victoria Day
- 20** District Parent Advisory Council Meeting
- 22** Harvey Milk Day
- 24** Pansexual Visibility Day
- 25-31** National AccessAbility Week
- 29** District Honours
- 30** Battle Reboot
- TBA** Parent Engagement Session

Theme: Capital Plan and Preparing for 2024-2025

Community Engagement & Communications

- > Host District Long Service Employee and Retiree Recognition Event.
- > Board members attend commencements.
- > Review Castanet article (May).
- > Attend OMRIE Indigenous Student Summit.

Strategic Direction

- > Review Accessibility Committee Report.
- > Review District Employee Engagement Committee Report.
- > Review OWL Committee Report.
- > Review District Powwow and Cultural Events Report.
- > Review District Student Advisory Council Report.
- > Approve secondary school fees.

Political Advocacy & Influence

- > Review advocacy letters, motions, and consider next items for board advocacy, and board work plan.

Legislative Accountability & Fiduciary Duty

- > Approve Draft 2025-2026 Annual Budget *Embargoed*.
- > Approve Ministry of Education and Child Care Capital Bylaw.
- > Review Superintendent's Report.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.

KEY DATES



- 1-30** LGBTQIA2S+ Pride Month, National Indigenous History Month, Italian Heritage Month, Portuguese Heritage Month, Filipino Heritage Month, Deaf-blind Awareness Month
- 7** Aboriginal Graduation
- 11** District Long Service Awards
- 12** District Powwow
- 12** World Day Against Child Labour
- 16** Guru Arjan Martyrdom
- 17** District Parent Advisory Council Meeting
- 18** Autistic Pride Day
- 18** Kamloops Thompson Teachers' Association Retirement Banquet
- 19** Discover Day: Future Women in Mining at New Afton Mine
- 20** World Refugee's Day
- 21** National Indigenous Peoples Day
- 24** Saint-Jean-Baptiste Day
- 26** Last Day of Classes
- 27** Canadian Multicultural Day
- 27** Administrative Day (for schools)
- TBA** Kamloops-Thompson Principals/Vice Principals Association Retirement
- TBA** Coach Recognition

Theme: Celebrating Student and Staff Success, Review Governance Progress

Community Engagement & Communications

- > Board members attend commencements and award ceremonies.
- > Board members attend KTTA and KTPVPA retirement celebrations and recognition events.
- > Board members attend District Powwow.
- > Recognize OWL Award recipients.
- > Review Castanet article (June).

Strategic Direction

- > Review Ombudsperson Report.
- > Review Anaphylaxis Report.
- > Review Leadership Development Report.
- > Review Maintenance of Order Report.
- > Review Safe Grad BCLC Funds Report.
- > Review International Student Program Report.

Legislative Accountability & Fiduciary Duty

- > Approve the Five-year Major and Minor Capital Plan for Submission to the Ministry of Education and Child Care.
- > Review Bill 40 Implications.
- > Approve Early Closure Dates 2025-2026.
- > Review Feeding Futures Fund.
- > Review Business Use Mileage.
- > Approve Trustees' Technology Allowance.
- > Review Final 2025-2026 Annual Facilities Grant Spending Plan.

Board Development

- > Review Board committees and commitments, trustee calendar, and trustee professional development opportunities.



